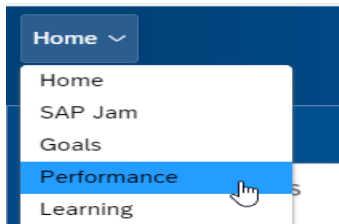


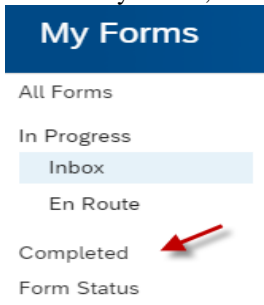


Send a Copy

- Log in to myUK
- Access the Manager Self-Service tab
- Select the Learning and Performance Management link
- From the HOME page drop down menu select Performance



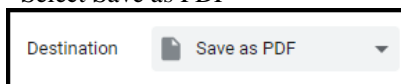
- From My Forms, select Completed



- Click the link to open the applicable PE
- Click the print icon, and then select print.



- Select Save as PDF



- Email the PDF to the next level supervisor.