



QRG – Benefit Cost Distribution Entry (9027 Screen)

Screen **9027** is the benefits cost distributions screen for RA/GA/TAs and Fellowship assignments. The screen should be utilized when benefits need to charge to a different cost center than payroll. This distribution is **separate** and **distinct** from the payroll distribution.

Entry

- Access transaction PA30
- Select the employee
- Select 9027 screen
- Select the create icon

Person ID: 12165008 Pers.Assgn: 20018511
 Name: Michelle GraduateStudentHealth Empl. %: 50.00
 EE group: B Students Pers.area: 1000 Main
 EE subgroup: 10 Research Assist... Pers. subarea: 0007 Temp

UK Personal Data UK Payroll Data UK Benefits UK Organ...

Infotype text S..

Benefits Comments (9001)

Family Member/Dependents (0021)

General Benefits Information (0171)

Adjustment Reasons (0378)

Health Plans (0167)

Insurance Plans (0168)

Savings Plans (0169)

Flexible Spending Accounts (0170)

Miscellaneous Plans (0377)

Period

From

Today

All

From curr.date

To Current Date

Current Period

Direct selection

Infotype: 9027

- Enter the appropriate start and end date.
- Enter the Distrib (it is always **BN**)
- Enter the appropriate Cost Center(s) along with the associated percentages (the total percentage should equal 100), and save.

Change Additional Cost Distribution (9027)

Append lines

Person ID: 12165008 Pers.Assgn: 20018511 50110619 20018511...
 Name: Michelle GraduateStudentHealth Empl. %: 50.00
 EE group: B Students Pers.area: 1000 Main Campus
 EE subgroup: 10 Research Assist... Pers. subarea: 0007 Temp PT >.20
 Start: 08/15/2016 To: 12/31/9999

Distrib.: BN Employer Benefit Costs

Master cost center: 1012813200 HRS BUDGET CLEARING

| CoCd | Cost_ctr | Order | WBS element | Name | Pct. | Name of |
|------|------------|-------|-------------|-------------|--------|---------|
| UK00 | 1012062480 | | | HR Benefits | 100.00 | |