# Running Budget vs. Commitment/ Actual Line Items
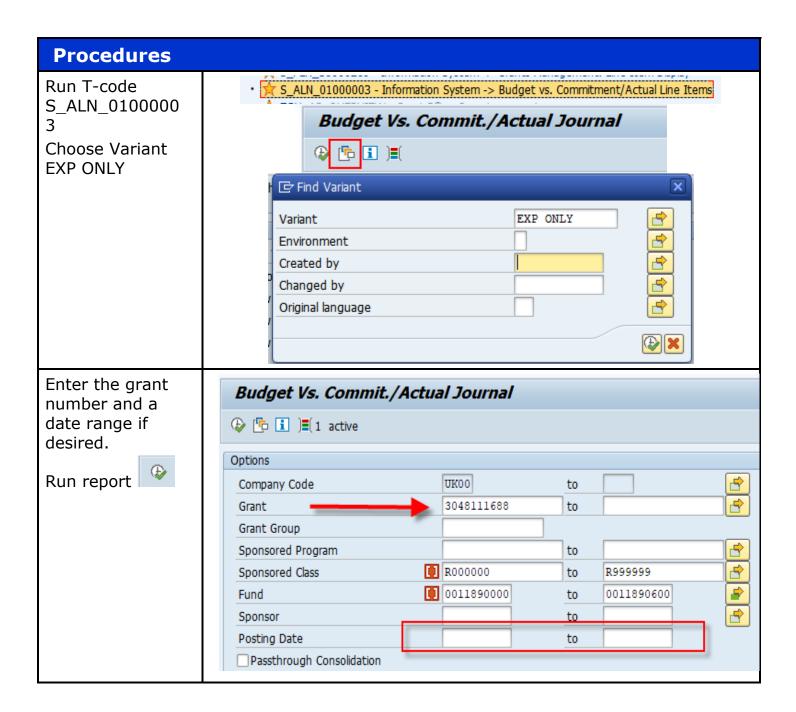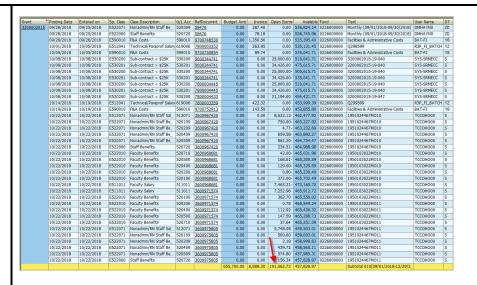
**Purpose:** To view all line item transactions posted or encumbered on a particular grant.

## Procedures

| | |
|---|---|
| Run T-code S_ALN_0100000 3 <br><br> Choose Variant EXP ONLY |  |
| Enter the grant number and a date range if desired. <br><br> Run report |  |

A complete line item display of grant expenditures is generated. The invoices line are the expenses that have posted to the account while the open items are encumbered expenses.



If you wish to sort the report and group expenditures based on sponsored class – choose this option on the bottom of the variables screen
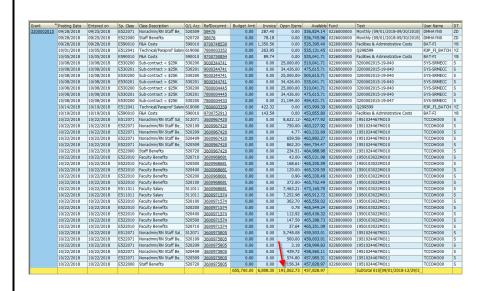


The report is now subtotaling categories based on E5XXXXX Sponsored Class

| This report is useful because it easily displays open items in the Open Items column. If there is a value in the open items column, this item must be resolved before the grant can be financially closed |  |
| --- | --- |



| **Questions?** Please contact the assigned FA for that grant found under the Responsibilities tab in GMGRANTD. | |
| --- | --- |