


Displaying All Parked Documents




1. Using FBV3, a user can list any outstanding parked documents for a specified range of dates.




2. Enter FBV3 in the transaction entry box  

3. Once in the transaction, select the Document List icon  Document list







4. Enter the following information:
- a. Company Code = UK00
 - b. Fiscal Year = applicable fiscal year AND/OR Document Date = range of document dates
 - c. Entered by = User ID

List of Parked Documents









Company code	<input type="text" value="UK00"/>	to	<input type="text"/>	
Document number	<input type="text"/>	to	<input type="text"/>	
Fiscal year	<input type="text" value="2019"/>	to	<input type="text"/>	

General Selections

Posting date	<input type="text"/>	to	<input type="text"/>	
Document date	<input type="text" value="07/01/2018"/>	to	<input type="text" value="06/30/2019"/>	
Document type	<input type="text"/>	to	<input type="text"/>	
Reference	<input type="text"/>	to	<input type="text"/>	
Document header text	<input type="text"/>	to	<input type="text"/>	
Entered by	<input type="text"/>	to	<input type="text"/>	

Processing Status

Enter release	<input type="checkbox"/>	to	<input type="checkbox"/>	
Complete	<input type="checkbox"/>	to	<input type="checkbox"/>	
Released	<input type="checkbox"/>	to	<input type="checkbox"/>	

5. After entering the appropriate variable information, select the execute icon 

6. You should end up with a listing of any existing parked documents that fit the criteria specified.

Document Number	Reference	Document Header Text	Type	Document Date	Posting Date	Completed by	Cp
107577933	AFRS	Establish Plant Fund	SA	04/29/2019	04/29/2019		<input type="checkbox"/>

7. All documents listed can be drilled in to by double clicking on the appropriate line.