## RESOURCES AND SUPPORT

Resources for departments related to the Enterprise Amazon Business Account:

- Amazon Business <u>Information Page</u> on the Purchasing website
- FAST Amazon course (myUK Learning), 25 mins, available on demand
- Dedicated section (C) on the Purchasing <u>Learning and Training Resources page</u>, including Help Guides and Quick Reference Cards
- Amazon Business <u>Frequently Asked Questions (FAQs)</u>
- Amazon web forms on the Purchasing website use for inquiries or assistance including requests for placement into a departmental group
- Assistance/support email: <u>amazon@l.uky.edu</u>
- Package delivery escalation: Email <a href="mailto:amzl-address-info@amazon.com">amzl-address-info@amazon.com</a> / ph. (844) 370-7615

Purchasing provides support for general inquiries related to an order until placement with Amazon Business. This could include Business Account access, group assignments and workflow, restricted (soft- and hard-blocked) items, cart approval status, etc.

## RESOURCES AND SUPPORT

Departments should contact Amazon Business Customer Support order placement for assistance related to delivery, shipping status, returns, pricing discrepancy, etc.

- Dedicated U.S. based <u>Business Customer Support</u> can be reached via email, chat, and phone.
- Provides end users the option to call, email, or live chat. Use this method for anything relating to an order, transaction, charge, or shipment.
- Help is available through the top menu of Shopper's home page.
- Phone: (888) 281-3847



